

REPUBLIC OF RWANDA



MINISTRY OF PUBLIC SERVICE AND LABOUR
MINISTRY OF COMMERCE AND INDUSTRY
NATIONAL INSTITUTE OF STATISTICS OF RWANDA
PRIVATE SECTOR FEDERATION

**ESTABLISHMENT
CENSUS, 2011**

INTRODUCTION WORD

Hello, My name is, I work for the National Institute of Statistics of Rwanda as enumerator in the establishment census. Findings of this census will help the government of Rwanda in planning for the economic development. In general the interview will last at least 5 minutes. The information you give will be kept confidential and will not be disclosed for any reason what so ever.

If you allow me we can start.

ACCEPT.....1

REFUSE.....2

NATIONAL INSTITUTE OF STATISTICS OF RWANDA
IN COLLABORATION WITH MINISTRY OF PUBLIC SERVICE AND LABOUR,
MINISTRY OF TRADE AND INDUSTRY and PRIVATE SECTOR FEDERATION
ESTABLISHMENT CENSUS (2010)

Confidentiality Note

The Information you give in this questionnaire will only be used for statistical purposes. According to the Statistical law individual data are kept confidential and will not be disclosed for any reason what so ever.

1. ADDRESS/ LOCATION

- 1-1. PROVINCE / KIGALI CITY:
- 1-2 DISTRICT.....
- 1-3 SECTOR.....
- 1-4 CELL.....
- 1-5 VILLAGE.....
- 1-6 SERIAL NUMBER WITHIN THE VILLAGE.....
- 1-7 ESTABLISHMENT NAME:
- 1-8 ESTABLISHMENT PHONE NUMBER

2. MANAGER:

2.1 NAME:

2.2 Gender: 1-Male 2- Female

2.3. PHONE NUMBER:

3. WORKING PLACE

1. within market place
2. outside market place

4. WORKING STATUS

1. Working
2. Closed Temporally
3. Closed permanently (*End the interview*)

5. SECTOR

1. Household sector
2. Private sector
3. Public sector
4. Mixed sector
5. Cooperative
6. Private education Institution
7. Private health Institution
8. Non-profit organization (local)
9. International Organization

6. NATIONALITY OF OWNERS

- 01 Rwandan
- 02 Foreign (East African Community)
- 03 Foreign (Other African countries)
- 04 Foreign (Asian countries)
- 05 Foreign (Other countries)
- 06 Joint (Rwandan + East African Community)
- 07 Joint (Rwandan + Other African countries)
- 08 Joint (Rwandan + Asian countries)
- 09 Joint (Rwandan + Other countries)
10. Joint (Others without Rwandan)

If the answer is 9 skip to question 7,
Question 8, then skip to question
14. then end interview

7. YEAR OF STARTING OPERATION IN RWANDA

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8. MAJOR ECONOMIC ACTIVITY OF THE ESTABLISHMENT

ISIC CODE

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9. LEGAL STATUS

9.1 In the following categories which corresponds to your establishment

- 1. Sole proprietorship
- 2. Limited by shares
- 3. Limited by guarantee
- 4. Limited by shares and by guarantee
- 5. Unlimited
- 6. Others

If the answer is "1" go to question 9.2; For others answers go to question 10

9.2 Is the owner of the establishment its manager? 1- YES 2- NO

If the answer is " NO" go to ask the sex of the owner

9.3 The sex of owner 1- MALE 2- FEMALE

10. IS THE ESTABLISHMENT REGISTERED IN ANY OF THE FOLLOWING INSTITUTIONS? (ANSWER ALL QUESTIONS)

1. Social Security Fund	1-YES	2-NO	<input type="checkbox"/>
2. Rwanda Revenue Authority (RRA)	1-YES	2-NO	
3. Rwanda Development Board (RDB)	1-YES	2-NO	
4. District	1-YES	2-NO	
5. Sector	1-YES	2-NO	
6. Rwanda cooperative Agency	1-YES	2-NO	
7. Private sector Federation (PSF)	1-YES	2-NO	
8. Other government agencies	1-YES	2-NO	

If YES pecify.....

IF REGISTERED IN RRA (i.e. the answer to question 10.2 is "yes") proceed to question 11, otherwise skip to question 12.

11. WHAT TYPE OF TAXES DO YOU PAY? (ANSWER ALL QUESTIONS)

- 1. VAT 1- yes 2-No
- 2. TPR 1- yes 2- No
- 3. Income tax 1- yes 2- No

12. DOES THE ESTABLISHMENT MAINTAIN REGULAR OPERATIONAL ACCOUNTS?

1- YES 2- NO

13. CAPITAL EMPLOYED IN RWANDAN FRANCS:

14. Number of working person according to gender, nationality, education and contract type

Education qualification	Rwandan				Non Rwandan				Total			
	Permanent		Temporarily		Permanent		Temporarily		Rwandan		Non Rwandan	
	M	F	M	F	M	F	M	F	M	F	M	F
Without qualification												
Primary												
Secondary												
University												
TOTAL by sex												
Total of both sex												
Total by nationality												

If it is the head office, only persons work at the head office will be included in the table

15. ESTABLISHMENT TYPE

- 1. Head office
- 2. Single unit establishment
- 3. Branch of National enterprise
- 4. Branch of International enterprise

End of interview

If the answer is 1 go to question 16, otherwise end interview

16. IF HEAD OFFICE

16.1 Total Number of Branches in Rwanda including the head office

16.2 Main Economic Activity of the Enterprise

ISIC CODE

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16.3 Total Number of working persons in all branches in Rwanda including the head office.....

Enumerator name _____ Tel:.....Date : ___/___/___ Signature _____

Field Editor _____ Tel: Date : ___/___/___ Signature _____

The National Institute of Statistics of Rwanda thanks you for your cooperation